

HRPAN Policy

SECTION	NAME OF POLICY	POLICY REFERENCE
General Administration	Sponsorship/Donation Requests	E.S01

DEVELOPED BY: HRPAN Executive Committee
APPROVED BY: HRPAN Executive Committee
EFFECTIVE DATE: March 19, 2008
DATE OF REVISION:
SUPERSEDES:

GENERAL:

The HRPAN is committed to assisting Niagara community organizations and groups in need of sponsorship or financial support for human resources related events, competitions, etc.

The program is intended to support those organizations and groups whose mandate is consistent with the vision statement of the HRPAN and HRPAN:

“The vision of the Human Resources Professionals Association of Ontario (HRPAO) is to be the premier HR Association in Canada, sought out for knowledge, innovation, and leadership. As a Chapter of this parent organization, The Human Resources Professionals Association of Niagara (HRPAN) is committed to making the Niagara Region an exemplary community in which to work and achieve successful business results. As an association, we believe that the future of the HR Profession lies in the growth and development of the profession and of our members.”

SPONSORSHIP/DONATION REQUEST POLICY:

The HRPAN receives numerous requests for sponsorship and donations each year. The HRPAN has set aside a budget to be used for contribution to community organizations and groups. All requests will be considered on their individual merit, evaluated against criteria set by the HRPAN Executive Committee and within the budget set each year for sponsorship and donations.

PROCESS:

The HRPAN will accept sponsorship/donation requests using the following guidelines:

- All request for donations are to be made in writing with documentation detailing the organization or group’s purpose along with how the organization or group qualifies, how the request meets the HRPAN evaluation criteria and the amount of the request
- Requests must be submitted to the President, HRPAN at least eight (8) weeks prior to the event date
- Organizations and groups are limited to one donation per calendar year